

**MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
January 29, 2015**

1. Call to Order

2. Statement of Compliance

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on January 28, 2015 and copies of the agenda have been posted on the district web site and locations designated by the Board, and emailed to the Clerk of the Township of Mine Hill.

3. Flag Salute

4. Roll Call

Peter Bruseo	Yes	Bridget Mauro	Yes
Jill Del Rio	Yes	Gary Tillett	Absent
Joseph Heredia	Yes	Mary Jo Walilko	Yes
Denise Jiménez-Arias	Yes		

5. Executive Session

On the motion of Bridget Mauro seconded by Denise Jimenez-Arias at 6:34 PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) ***a matter involving the purchase, lease, or acquisition of real property with public funds***
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 5 & 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

6. Return to Regular Session

On the motion of Mary Jo Walilko seconded by Jill Del Rio at 6:59 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes

7. Election of Vice President

- a. The President declares nominations are in order for the position of President.

Nomination: Bridget Mauro is nominated by Jill Del Rio, seconded by Joseph Heredia.

No other nominations were received.

Vote for Vice President	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
Name: Bridget Mauro	Yes	Yes	Yes	Yes	Yes	Absent	Yes

Election Results:

Bridget Mauro is elected **Vice President** of the Mine Hill Township Board of Education.

- b. RESOLVED, that the Board of Education accepts the recommendation of the Board President and approves the following **committee and administrative appointments**:

Assignments	Member(s) Assigned
Personal, Finance and Building & Grounds Committee	Denise Jiménez-Arias-Chair, Bridget Mauro & Mary Jo Walilko
Curriculum/Instruction and Operations Committee	Joseph Heredia, Peter Bruseo - Chair, Mary Jo Walilko (Mr. Heredia declined appointment)
Policy, Community and Public Relations Committee	Jill Del Rio-Town liaison, Gary Tillett - Chair, Mary Jo Walilko
Negotiations Committee	N/A
Delegates to NJSBA and Morris County School Boards Association (2)	Joseph Heredia, Bridget Mauro – Alternate (Mr. Heredia declined appointment)
Mine Hill Educational Foundation Liaison	Jill Del Rio, Denise Jiménez-Arias

- c. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the appointment of **Nisivoccia, LLP**, as auditor.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the appointment of the **Tony Sciarillo, Lindabury, McCormick, Estabrook & Cooper and Andrew Brown, Schwartz, Simon Edelstein and Celso, LLC**, as the attorney's.

Motion to table until after 2nd Executive Session items 7.c & d by Mary Walilko and seconded by Denise Jimenez-Arias

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes

8. Approval of Minutes

- a. RESOLVED, the Board of Education approves the **regular meeting minutes** of the meeting held on **December 15, 2014**.

Motion of Mary Jo Walilko Seconded by: Jill Del Rio

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-1-1		Yes	Yes	Yes	Yes	Absent	Yes

- b. RESOLVED, the Board of Education approves the **regular meeting minutes** of the meeting held on **January 5, 2015**.

Mr. Heredia called for a motion to adjust the minutes to reflect some changes. No one seconded the motion.

Motion of Mary Jo Walilko Seconded by Jill Del Rio

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes

9. Correspondence

- Mr. Heredia's Letter regarding appointment of the committee and discussion of the committee structure.
- Mr. Heredia also referred to the email received by the Interim Superintendent regarding the committee appointments.

10. Interim Superintendent's Report

- EVVRS
- HIB
- DPR/QSAC visit

11. Presentation / Reports

- School Board Recognition

RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **School Board Recognition Month in New Jersey**:

WHEREAS, the New Jersey School Boards Association has declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Mine Hill Township Board of Education is one of 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Mine Hill Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advance Placement offerings and test scores. Now, therefore, be it

RESOLVED, that the Mine Hill Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2015 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Mine Hill Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

12. Business Administrator's Report

- Dental Renewal Rates

13. Public Discussion

- Chris Kanzenbach – Asked questions regarding the boards percentage paid for health benefits. Ms. Simmons noted that it was 80%. She will also mention the board's recognition at the town council. She also commented on the bullying report noted by the interim Superintendent.
- Ms. Gully – She noted that she was in the classrooms daily and can attest to the hard work of all of the teachers at Mine Hill and that test scores doesn't reflect their hard work. Ms. Arias talked about forward movement that is happening through the teaching process at Mine Hill.

14. FINANCE

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **payment of bills** (including state health and dental benefits) from the General Operating Account, in the amount of \$533,210.44, plus \$314,593.35 for the **December, 2014 payrolls** (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA); and

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

Food Service Fund	\$0.00
Unemployment Trust Fund (SUI Account)	\$16,960.30
Student Activity Fund (Canfield School Account)	\$0.00

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of December**, which is attached and made part of this resolution by reference.
- c. **WHEREAS**, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **month of December** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Board Secretary and Treasurer Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and be it

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. **WHEREAS**, the Mine Hill Township school district is the current owner in fee of a certain lot of land on the Tax Map of Mine Hill Township known as Lot 1, Block 1401 ("Lot"); and

WHEREAS, the Mine Hill Township Board of Education (the "Board") has determined that it no longer needs the entire Lot for school purposes and desires to sell to the Mine Hill Township ("Township") the portion of the Lot as more fully described as Tract III in the surveyor report provided by Maser Consulting P.A., dated December 29, 2014 ("Property"), and attached hereto as Exhibit A; and

WHEREAS, pursuant to N.J.S.A. 18A:20-2 the Board is permitted to dispose of its real estate by sale, if such property is no longer needed for school purposes N.J.S.A. 18A:20-5; and

WHEREAS, the Board may transfer property to a municipality for a nominal amount without public bidding as provided by N.J.S.A. 18A:20-9; and

WHEREAS, prior to the disposal of the Property, the Board is required, pursuant to N.J.A.C. 6A:26-7.4, to file for approval with the Division of Finance of the Department of Education (“Division”); and

WHEREAS, upon Division approval, and prior to the disposal of the Property, the Board is required to file for subdivision approval with the Mine Hill Township Planning Board (“Planning Board”);

WHEREAS, upon Division and Planning Board approvals, the Board and the Township shall execute a contract of sale thereby transferring such Property ownership to the Township;

NOW, THEREFORE, BE IT RESOLVED, that the majority of the full membership of the Board hereby authorizes the sale of the Property subject to both Division and Planning Board approvals of such sale and subject to the execution of a contract of sale by the Board and the Township.

BE IT FURTHER RESOLVED, that the Board’s counsel is authorized to prepare any and all documents necessary in order to effectuate the intent of both parties and the purposes of this resolution.

- e. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2014-2015 Special Medicaid Waiver**, as there are 40 or fewer Medicaid eligible classified students.

Request to hold the legal bill until after discussion in the second closed session.

Motion by Mary Jo Walilko and seconded by Denise Jimenez-Arias
Voice Vote All yes.

Motion of: Mary Jo Walilko Seconded by: Denise Jimenez-Arias

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
a-e except d	Yes	Yes	Yes	Yes	Yes	Absent	Yes

15. INSTRUCTION / CURRICULUM

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **Travel, Conferences and Workshops** listed below.

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Estimate Total Expense
1-29-15	Adam Zygmunt	PARCC Technical Training Saddle Brook, NJ	-0-	\$20.71	\$20.71
2-23-15	Cindy Pырzynski	NJASPERD Convention	\$120.00	\$43.18	\$163.18

		Long Branch, NJ			
3-5-15	Beth Ondish	BER I-pad Technology & Apps West Orange, NJ	\$239.00	\$15.23	\$254.23
3-28-15	Noreen Vetter	NJ State School Nurse Conf. Iselin, NJ	\$210.00	\$24.86	\$234.86

Motion of: Mary Jo Walilko Seconded by Bridget Mauro

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes

16. OPERATIONS

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **2013-2014 NJQSAC DPR**, which are made part of this resolution by reference. (Documents available for review in the business office).

Motion of Mary Jo Walilko Seconded by Bridget Mauro

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes

17. PERSONNEL

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et. Seq. or N.J.S.A. 18A:6-4.13 et.seq. on the recommendation of the Superintendent.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **classroom observations for the following County College of Morris students:**

CCM Student	Grade Level	Cooperating Teacher	Hours of Observation
Emily Carlson	Grade K-3	TBD	20 hours before April 27, 2015
Mary Freeman	Grade Six	Jill Ramacciotti	5 hours before April 27, 2015
Amanda Mrasz	Grade Two	Lu Olivo	5 hours before April 27, 2015

- b. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the appointment of Substitutes for the 2014-2015 school year as indicated below at the following rates:

Teacher Certificate: \$85/day; \$95/day after 10 days
 Substitute Credentials: \$80/day; \$90/day after 10 days
 Substitute Nurse: \$150/day
 Aide: \$70/day

SUBSTITUTE'S NAME	TEACHER CERT.	SUB CRED.	AIDE
Erin McCoy			X
Brianna Mahoney			X

- c. RESOLVED, that the Board of Education approves the recommendation of the Interim Superintendent and accepts the appointment of **Stephanie Alfieri, Certified Substitute Teacher** for the 2014-2015 school year.

Motion of Mary Jo Walilko Seconded by Bridget Mauro

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes

18. POLICY / COMMUNITY & PUBLIC RELATIONS

None

19. BUILDINGS AND GROUNDS

None

20. Dover Report

None

21. MHEF Report

None

22. Old Business

None

23. New Business

- Committee vs. Committee of the Whole or Hybrid committee. The Board had a consensus to stay with the current committee structure.
- Mr. Heredia called for a motion to remove Mr. Gary Tillett because he missed more than 3 consecutive board meetings. The motion did not get seconded.

24. Public Discussion

None

25. Executive Session

On the motion of Mary Jo Walilko seconded by Denise Jimenez- Arias at 8:52 p.m. the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) ***a matter involving the purchase, lease, or acquisition of real property with public funds***
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 5 & 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

26. Return to Public Session

On the motion of Bridge Mauro seconded by Denise Jimenez-Arias at 10:31 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-0	Yes	Yes	Yes	Yes	Yes	Absent	Absent

Motion was made by Bridget Mauro and seconded by Jill Del Rio to approve the legal bill in 13.a. to Swartz, Simon, Edelstein.

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-0	Yes	Yes	Yes	Yes	Yes	Absent	Absent

Motion was made by to remove Nisivoccia, LLP from the agenda as the current auditor by Joseph Heredia and seconded Jill Del Rio.

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
4-1	Abstain	Yes	Yes	Yes	Yes	Absent	Absent

Motion was made for a RFQ for auditor by Joseph Heredia and seconded Jill Del Rio.

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-0	Yes	Yes	Yes	Yes	Yes	Absent	Absent

Motion was made by Bridget Mauro and seconded Jill Del Rio for the approval of 13.d “Request for Sale of Land”.

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
3-1-1*	No	Yes	Yes	Abstained	Yes	Absent	Absent

*Motion not passed because the majority of the full board is required.

Motion was made by Bridget Mauro and seconded by Jill Del Rio to approve 7.c the appointment of **Tony Sciarillo, Lindabury, McCormick, Eastbrook & Cooper and Andrew Brown, Schwartz, Simon Edelstein and Celso, LLC**, as the attorney’s.

Roll Call Vote	Peter Bruseo	Jill Del Rio	Joseph Heredia	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-0 4-1	Yes	Yes	Yes - Tony Sciarillo, Lindabury, McCormick, Eastbrook & Cooper No - Andrew Brown, Schwartz, Simon Edelstein and Celso, LLC	Yes	Yes	Absent	Absent

27. Adjournment

On the motion of Bridget Mauro seconded by Joseph Heredia, the Board adjourns the meeting at 10:40 p.m.